



Yearly Status Report - 2017-2018

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	BEJOY NARAYAN MAHAVIDYALAYA
Name of the head of the Institution	Dr. Goutam Bit
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03213272275
Mobile no.	9434482261
Registered Email	bnmv2012@yahoo.in
Alternate Email	iqacbnmv@rediffmail.com
Address	Itachuna, P.O.- Itachuna, Dist. - Hooghly
City/Town	Khanyan
State/UT	West Bengal
Pincode	712147

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. Shalmoli Chakraborty (Associate Professor in Chemistry)			
Phone no/Alternate Phone no.		+919836251302			
Mobile no.		9051394899			
Registered Email		iqacbnmv@rediffmail.com			
Alternate Email		s_shalmali2002@yahoo.co.in			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://www.bnmv.ac.in/images/uploads/AQAR%202016-17%20submitted.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://www.bnmv.ac.in/images/uploads/Academic%20calendar%202017-18%20(BNMV).pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	3	2007	31-Mar-2007	30-Jul-2012
2	B	2.42	2015	01-May-2015	30-Apr-2020
6. Date of Establishment of IQAC			05-Jul-2007		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC meeting	04-May-2018 1	7
IQAC meeting	02-Feb-2018 1	6
IQAC meeting	08-Dec-2017 1	6
IQAC meeting	25-Aug-2017 1	7
Feedback collected from students	12-Feb-2018 10	480
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	A	District Youth Office	2018 365	60000
Institution	A	Indian Academy of Science	2018 1	148130
Faculty	MRP	UGC	2017 365	570000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Digitization of Library

Ensured the utilization of vacant land by planting timber-producing trees

Initiating the process of introducing new courses

Setting up a Water distillation plant to meet the requirement of the students

Supervised the purchasing of new books and equipment (Computer, Printer, Projector, Microtome, Laminar airflow model)

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Arranging newer rooms and extension of buildings	Main building was extended
Purchasing of new books and equipment to enhance academic infrastructure	Newer books, Laboratory instruments, Computers, Projectors, Printers, furnitures were purchased
Meeting the need of pure drinking water for the students	A water distillation plant was installed
Utilization of the vacant land in the campus	Timber-producing trees have been planted resulting in a meaningful utilization of the vacant land in the campus
Digitization of Library	The process of fully computerizing the Library has been started
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Administrator	05-Feb-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission	14-Feb-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The college has its own LAN with a dedicated server. The office, the Accounts Section, and most of the Academic Departments are connected to this server. The college runs a centrally computerized system of data management. All the information regarding the students collected during admission is stored and developed along with those of the teachers and administrative staff members. The installed software has four modules. Apart from the office module that maintains and regulates office data, there are separate modules for the library for maintaining library data, for finance to maintain the accounts of the college, and one for maintaining the college website. Each module is operated by a committee of faculty members who work under the supervision of a convenor (also a senior faculty member of the college). Dr. Malay Ghosh, Dr. Kausik Ghosh, Dr. Debasis Mukhopadhyay, and Prof. Milita Roy are the conveners of the Office, Library, Finance and Website modules respectively.</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Some of our faculty members directly or indirectly contribute in designing the curriculum. In this session, with the introduction of CBCS in the University of Burdwan (to which the college is affiliated), representative teachers from each department attended the workshops meant for discussing issues with regard to the implementation of CBCS, and all of them have contributed significantly in finalizing the syllabus and fixing the modalities of the CBCS system. Needless to say, some of the teachers who are members of the Board of studies for different departments, played a crucial role in formulation of the principles that were adopted by the university. Apart from this, following the general convention, the academic departments of the college organized departmental meetings at the time of the commencement of academic session to prepare course-wise modules for curriculum delivery. The entire curriculum is distributed in the form of assignments allotted to the individual teachers. Then it is further unitized topic-wise into the number of lectures available in the given session as per the academic calendar of the college. These modules are distributed

among the students and are preserved in the department for the purpose of documentation.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	31/12/2018	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	No new programmes introduced	31/12/2018
BSc	No new programmes introduced	31/12/2018
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Bengali Hons.	06/06/2017
BA	English Hons.	06/06/2017
BA	Sanskrit Hons.	06/06/2017
BA	Philosophy Hons.	06/06/2017
BA	Political Science Hons.	06/06/2017
BA	History Hons.	06/06/2017
BA	BA General	06/06/2017
BSc	Physics Hons.	06/06/2017
BSc	Chemistry Hons.	06/06/2017
BSc	Mathematics Hons.	06/06/2017
BSc	Botany Hons.	06/06/2017
BSc	Zoology Hons.	06/06/2017
BSc	Nutrition Hons.	06/06/2017
BSc	Economics Hons.	06/06/2017
BSc	BSc General	06/06/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	31/12/2018	Nil

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	History	20
BA	History	20
BA	History	18
BSc	Zoology	25
BA	Philosophy	40

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Structured feedback forms designed by the Internal Quality Assurance Cell are distributed among the students, and they are instructed to fill it up before they receive the final result. A different type of feedback form is also available on our website, and it is mandatory for the students to fill it up in order to get essential online services. Collected feedback forms are processed confidentially by the principal himself with the help of an external agency. The IQAC analyzes feedback received from the students at the end of the academic session. Necessary communication is made with the concerned departments/teachers with regard to academic matters. Issues relating to infrastructure are communicated to the concerned subcommittee of the Teachers' Council and to the Governing Body of the college where these cases are resolved through discussion among the Teaching and Administrative staff representatives and the General Secretary of the Students' council who happens to be an ex-officio member of the Governing Body.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	See file attached	2165	2758	1236
BSc	See file attached	550	690	152

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1388	Nil	53	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
53	20	18	2	2	5
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The formal mentoring system is soon going to be introduced. However, the mentoring process is informally looked after by the teachers. They encourage the departmental students to personally approach them for academic as well as personal issues. The students are also keep updated about the job opportunities through the departmental teachers as well as by the Career Counselling cell of the college. The faculty members keep track of the personal, social and financial background of the honours students and some of the interested students of the General stream.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1388	53	NA

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
63	53	10	2	32

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Anjan Das	Assistant Professor	AWARD OF MERIT for 'Best in Flag Area Briefing' in PRCN SD-162
2017	Sukla Ghosh	Associate Professor	1st Prize award on behalf of B.N.M.V as Professor-in-charge at the District

			Level and State Level Youth Parliament and Quiz Competition, organized by Department of Parliamentary Affairs, Government of West Bengal, India
2017	Saroj Kr. Ghosh	Assistant Professor	Best Presentation Award in Biological Sciences at the International "Science Seminar" organized by Indian Chemical Society and Burdwan Raj College, West Bengal
2018	Saroj Kr. Ghosh	Assistant Professor	Best Presentation Award in 1st International Conference on "Frontiers in Biological, Environmental and Medical Sciences" organized by The University of Burdwan,
2018	Saroj Kr. Ghosh	Assistant Professor	National Citizenship Gold Medal Award for outstanding individual achievement in education by Global Economic Progress Research Association (GEPRA), Tamil Nadu
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	See file	See file	16/01/2018	05/09/2018
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The students in each course under the old yearly system are made to take two class tests conducted internally by their respective departments, the first one in the month of September, and the second one in December (tentatively). Besides they take a year end selection test before appearing in the final examination conducted by the university. In the CBCS system introduced this year, the students have to appear for two internal evaluations before the end-semester examination. The evaluations are done in form of written tests, viva voce, term-paper/projects, competitive student seminars. However, for doubt-clearing matters, the interested students are welcomed by the faculty members all the time. Some of the teachers even provide lessons and tutorial/problem-solving sessions for the students even after the scheduled college hours.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

A comprehensive academic calendar was published by the college at the start of the session. This included the schedule for internal evaluation tests, departmental seminars and other academic, cultural and extension activities for both department-wise and centrally college-wise execution. Almost all the programmes were executed in due time. The relevant reports are preserved by the IQAC and the respective departments. It must be mentioned here that the college academic calendar is based on the guidelines issued by the affiliating university (available on the university website) and available human resources in the college. The calendar is attached to the college prospectus.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[Not yet](#)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
See file for details	BSc	See file for details	115	68	59.1
See File for details	BA	See file for details	514	200	38.9

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[Not done](#)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	UGC	570000	570000

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	31/12/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	31/12/2018	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	Nil	Nil	Nil	Nil	31/12/2018
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
02	01	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Not Applicable (UG College)	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Botany	3	0.37
International	Zoology	2	0.35
International	Physics	2	2.52
International	Chemistry	2	1.7
International	Sanskrit	2	0.0
International	Mathematics	1	0.81
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physics	1
Library	2
Zoology	2
Sanskrit	5
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
See attached file	See attached file	See attached file	2017	0	Bejoy Narayan Mahavidyalaya	Nil
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
See attached file	See attached file	See attached file	2017	Nil	Nil	Bejoy Narayan Mahavidyalaya
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	11	11	2	Nil
Attended/Seminars/Workshops	Nil	8	7	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
National Unity Day Observance	NCC	6	40
Plantation	NSS and NCC and Canopy (nature club)	10	56
Environmental Awareness Programme	NCC	4	32
Awareness programme on Snake bite	NSS	4	44
National Youth Day Observance	NSS	6	62
Blood Donation Camp	NCC	5	30

No file uploaded.

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Youth Parliament and Quiz Contest	Champion at District Level	Govt. of West Bengal	19
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Aids Awareness Project	NSS, NCC, Local Panchayat	Poster Campaigning, and procession in the villages	4	106
Swachhha Bharat Mission	NSS, NCC, Local Panchayat	Cleaning of Adopted village, Railway Station, local Health Centre and such other important public places.	4	114
Awareness programme on Snake-Bite	NSS and Local Panchayet	Making local people aware of the treatment and issues related to snakebite	4	44
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	01/01/2017	31/12/2018	0

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	31/12/2018	Nil	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
8441810	8869045

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Existing
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Newly Added
Seminar halls with ICT facilities	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
CDS, ISIS, KOHA	Partially	16.05	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	23904	1233863	37	21608	23941	1255471
Reference Books	5938	200600	34	5840	5972	206440
Journals	124	6190	Nil	Nil	124	6190
CD & Video	1	1000	Nil	Nil	1	1000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
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Nil	Nil	Nil	31/12/2018
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	112	1	10	6	1	19	90	10	5
Added	8	0	0	0	0	0	8	0	2
Total	120	1	10	6	1	19	98	10	7

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	0

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4118000	3026029	7460500	5843016

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>The academic subcommittee looks after the demand for infrastructural development and maintenance submitted department-wise. It also considers the academic and physical development of the college, and takes necessary steps towards the same. The sports subcommittee takes care of the sports facilities and takes necessary steps for improvisation. The college playground is maintained by a local NGO. The overall infrastructural requirement for departmental (as well as general) upgradation and maintenance is looked after by the IQAC. The academic and infrastructural demands made by the different departments, sports committee, office etc. are scrutinized by concerned subcommittee of Teachers council, who make the recommendations accordingly. These recommendations are placed before college authority and finance committee for sanction of funds, and then things are done as per existing norms.</p> <p style="text-align: center;">https://www.bnmv.ac.in/council.php</p>
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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees

Financial Support from institution	Free studentship	231	163100
Financial Support from Other Sources			
a) National	Kanyashree, MCM (Swami Vivekananda), NSP, TSP Fellowships	732	14703078
b) International	Nil	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Coaching (throughout the year)	01/07/2018	204	Alumni Association of the College
Yoga and Meditation (throughout the year)	01/07/2017	130	Alumni Association of the College
Personal Counselling (throughout the year)	01/07/2017	140	Alumni Association of the College
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Nil	Nil	Nil	Nil	Nil
2018	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations	Number of students	Number of students placed	Name of organizations	Number of students	Number of students placed

visited	participated		visited	participated	
Nil	Nil	Nil	NA	102	10
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	34	B.Sc Hons.	Science departments	Universities and UGC Approved Distance Education Institutes	M.Sc
2017	52	B.A. Hons	Arts departments	Universities and UGC Approved Distance Education Institutes	M.A.
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	2
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports 2	Institutional	400
Bhasha Divas 2	Institutional	65
Saraswati Puja Exhibitions 2	Institutional	120
Saraswata (Annual Fest) 2	Institutional	350
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Award for National S tick-	National	5	Nil	NA	see attached file

fencing Championship

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council as the representative of students plays significant role in the overall functioning of the college. The General Secretary of the council as a member of the Governing Body gives his suggestions and observations regarding overall functioning of the college and offers constructive criticism on different issues related to the students' interest in particular. The Council members assist the administration in the admission process, and take active role in organizing Annual Sports, and other cultural and extension activities. They also motivate general students for enrolling themselves in NSS, NCC and participating in various activities performed in the college. Members of student council draw the attention of the authority towards grievances of the students and try to resolve them. The student council also looks after the publication of the annual college magazine. It plays a significant role in organizing Saraswati Puja, annual sports, Freshers Welcome Programme and the like, under the supervision of a senior faculty member nominated by the Teachers council.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of Bejoy Narayan Mahavidyalaya was established in the year 2000 and registered in 2014 as per UGC NAAC norms. Executive Committee of the association is as follows: Patron: Dr. Goutam Bit, Principal President: Dr. Baidyanath Mukhopadhyay, Ex-principal and noted author General Secretary: Dr. Mohanlal Ghosh, Retd. Professor, Scientist and Social worker Jt. Secretary: Sri Gopal Chandra Sadhukhan, Head master of a reputed school Treasurer: Sri Benoy Kumar Mondal, Ex-Accountant Vice-President: Prof. Ram Narayan Nandi (Ex-Professor) and Sri Prasanta Ghosh (Ex-President of College Governing Body), Assistant Secretary: Sri Gopendra Narayan Chattopadhyay (Chartered Accountant) Other members: Sri Mahadev Kundu, Sri Supravat Basu and Sri Sisir Kumar Chakraborty. The association organizes Acharya Gopal Chandra Majumdar Memorial lecture every year, inviting speakers from different fields like Prof. Ramaranjan Mukhopadhyay (ExVC, University of Burdwan), Sunil Gangopadhyay (noted author), Sri Subhas Chakraborty (Ex-minister, Govt. of WB), Swami Atmapriyananda Maharaj (VC, RK Mission Vivekananda Viswavidyalaya), Justice Chittatosh Mukherjee (Ex Chief Justice, Kolkata High Court). It also organizes other seminars on academic and social issues and also conducts student counselling. Also, the association takes care of the following: 1) Running Gopal Chandra Majumdar Circulating Library for the needy students of the college 2) Felicitating best students of the college 3) Practising value based education, conducted by an alumnus Mr. Gopen Chattopadhyay 4) Helping teaching learning process as honoured Guest Faculty 5) Contributing as members of IQAC and Governing Body (Dr. M.L. Ghosh) 6) Helping the college to celebrate Republic Day, World Health Day, Bhasha Divas etc.

5.4.2 – No. of enrolled Alumni:

30

5.4.3 – Alumni contribution during the year (in Rupees) :

150000

5.4.4 – Meetings/activities organized by Alumni Association :

1) Annual General meeting of the Alumni Association was held. On the basis of the discussion the Association suggested some initiatives to be taken by the college authority. For example, monitoring the attendance, regularizing monthly guardian-teacher meeting, updating the teaching learning process as per UGC norms, beautification of college gardens and the medicinal plants garden. 2) The association organized the annual Gopal Chandra Majumdar Memorial Lecture in August 2017. The speakers were Dr. P.K. Chaudhuri (Ex-DPI) and Dr. P.K. Bandyopadhyay (Ex-Director, All India Radio). 3) Moreover, the association looked after of the following: (a) Awarding Rs 1.5 lakh for the Acharya GC Majumder Gold Medal for the student standing first in BA English (Hons). (b) Running Gopal Chandra Majumder Circulating Library for needy students of the college. (c) Felicitating best students in the college (d) Practising value based education: Conducted by an alumnus (e) Helping teaching learning process as Hon.Guest Faculty (f) Contributing as members of IQAC and Governing Body
(Dr. M.L.Ghosh)

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) The Governing Body and the IQAC looks after the entire system of administration in the college. But there are several sub-committees formed by the Teachers Council and approved by the Governing Body to monitor different segments of the entire management system. There are sub-committees for managing academic affairs, student welfare schemes, internal and external examinations, seminar and research activities, cultural affairs, award , sports and games, health and hygiene, plantation and beautification, career counselling, work-load distribution and admission process. Besides there are Grievance Redressal Cell, Women Harrassment Redressal Cell to maintain the discipline and order within the college. Administrative staff members of the college too act as members in many of these committees and contribute to the proper functioning of the college administration. 2) Finance related issues are handled in the Finance Committee formed with members from the Governing Body. However, the principles of decentralization and participatory management are implemented here by way of forming a tender committee and a purchase committee with teachers and non-teaching staff of the college outside the Governing Body. These committees perform the task of tendering and execute the decisions taken in the Finance committee with the help of the Bursar of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission process is looked after by an admission cell comprising of faculty members, non-teaching staffs and student representatives, thus ensuring transparent and efficient functioning. Admission process is done through the online admission system. The admission cell ensures that the stipulated rules for admission as laid

	<p>down by The University of Burdwan and the State Government and our departmental guidelines (prepared in conformity with the said guidelines/orders) are strictly followed.</p>
Industry Interaction / Collaboration	No such interaction established yet
Human Resource Management	<p>Faculty members are encouraged to participate in Faculty Development Programmes, Induction programmes, workshops, symposiums, conferences and various refresher/training programmes. In the institution, teachers are bestowed the responsibility of monitoring various financial and administrative systems to ensure more dynamism and transparency in the system. This creates coordination between the academic and administrative wings of the college. Training programmes are organized (for administrative staff members) on various aspects of software systems, which is necessary for efficient run of online admission and registration process, online form fill-up for examinations and for several scholarships etc.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>Measures are taken to introduce modern Library facilities like reading rooms and convenient journal browsing, under the supervision of the Library Committee. Publications of faculty members are displayed in a special display board. The use of ICT through projectors and other tools like display boards is promoted by IQAC.</p>
Research and Development	<p>State/National-Level Seminars and symposiums are held to promote research culture among the teachers and the students. The Internal Quality Assurance Cell monitors the research activities of the college and along with the Seminar Committee, it encourages the faculty members to submit project proposals to different funding agencies like UGC, DST, ICMR etc.</p>
Examination and Evaluation	<p>In the yearly system, two class tests are held by the individual departments to maintain a regular and continuous evaluation. Also, Final Selection Tests are arranged both for honours and general degree students. In the semester system introduced from this year, two internal tests are mandatory</p>

	before the students appear in the final semester examination. To nurture innovation and critical acumen in the students, internal assessment is done in various forms like student seminars, presentations, term papers, extempore speech, debates etc.
Curriculum Development	Faculty members take part in the various curriculum development workshops (organized by the University) actively, and offer their opinions and suggest new measures regarding the designing of the curriculum.
Teaching and Learning	Steps are taken towards improvement and regular monitoring of the academic activities through improvisation of internal assessment methods, frequent student seminars, regular parent-teacher interactions etc. Additional Doubt-clearing sessions are held outside the class-hours, study material are provided and special/remedial classes are arranged for under-performing students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	In financial administration, planning and developmental activities, e-governance is pursued. Infrastructural development projects of any kind are implemented by issuing tender papers/notices to local Panchayet, station-master of Railway station, Post-office, BDO, Zilla Parishad and district magistrate. To ensure maximum financial transparency, e-payment is used. Payments are always made directly to the bank account of the beneficiary.
Administration	A centrally computerized system of data management is maintained, where all information about students (collected during admission) are preserved and developed, along with detailed information regarding teachers and administrative staff members.
Finance and Accounts	The college uses a composite software for operating the college accounts. Financial transactions are mostly made online. Students are also provided with the facility to deposit their fees any time through online payment system.
Student Admission and Support	For the admission process specifically, the institute runs a software enabling online submission of

	forms and registration of students through online payment. The admission is done completely online, and the data gathered in the process are stored and customized for future use. This online database helps in the generation of Identity Cards and creation of slots for online fees.
Examination	In the college website, provision is there for arranging online examinations, which is availed of by several faculty members.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Saroj Kr. Ghosh	National Conference on Recent Trends in Zoological Research in North-East India	NA	3000
2018	Goutam Ghosh	UGC Sponsored Workshop on 'Teachers' Career Advancement scheme (CAS) promotion: a guideline'	NA	200
2018	Goutam Ghosh	Workshop on Medicinal plants and herbal remedies 'recommending with plants as our allies-in-healing'	NA	200
2018	Goutam Ghosh	National level Workshop on herbarium techniques and plant nomenclature	NA	500
2018	Brotati Chakraborty	National Seminar on Current Trends in Chemistry - VIII	NA	700

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	NA	Training for Office related operations of the updated CAS software	15/11/2017	15/11/2017	Nil	4
2018	NA	Training on student-related operations on updated software	06/03/2018	06/03/2018	Nil	4
2018	NA	Training on updated admission portal	15/05/2018	15/05/2018	1	4
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Course on Life Skills Personality Development	1	21/08/2017	24/08/2017	04
NCC Pre Commission Course	1	03/07/2017	30/09/2017	90
Enclosure Culture in Inland Open Waters	1	22/08/2017	29/08/2017	8
107th Orientation Programme (University of Burdwan)	1	01/08/2017	28/08/2017	28
UGC Sponsored Refresher Course in	1	06/11/2017	26/11/2017	21

Biotechnology				
Orientation Programme 119 (Calcutta University)	1	17/07/2017	12/08/2017	24
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	2	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Employees Credit Cooperative Society, Teachers cooperative society (purely on mutual understanding and for benefit of teachers exclusively)	Employees Credit Cooperative Society	Students Aid and Stipend, and Students Health Home facility, Book bank

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college maintains an effective Finance Management and Resource Mobilization system. Most of the financial transactions are made online. Even students enjoy the facility to deposit their fees through online. The college has a finance committee and a purchase committee which monitor all sorts of financial plans projects and their execution. Govt. of West Bengal appoints appropriate firms to make financial audit for funds received from govt. agencies. Auditor audits all the financial transaction of the college including the fees received from students/donors/UGC/NAAC. The report is placed before the Governing Body for its approval before the submission to the Government.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	N.A.	Yes	Senior Faculty Members and members of the Governing

				Body, IQAC, Academic committee
Administrative	No	N.A.	Yes	Members of the finance committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college does not have a Parent-Teacher Association as such. However, the departments hold meeting with the parents at regular interval which yield significant results in the form of generating important feedback from both sides. 1.The parents offer constructive suggestions with regard to the academic activities of the college. 2. Those from nearby places come up with assistance in organizing extension activities undertaken by NSS, NCC and Canopy (the nature club of the college) units of the college. 3. The parents from the locality actively contribute in mobilizing resources in the interest of the college.

6.5.3 – Development programmes for support staff (at least three)

1) Training for Office related operations of the updated CAS software 2) Training on student-related operations on updated software 3) Training on updated admission portal

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Strengthening of internet and browsing facility in the college. 2. Digitization of the entire administrative system 3. Organization of monthly colloquia and national level seminars to enhance research culture 4. Initiating the process of introducing new courses 5. Initiating process towards establishing a Language Laboratory 6. Maintaining an AMC-based management 7. Regular Infrastructure augmentation by purchasing computers and laboratory equipment

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	IQAC Meeting	25/08/2017	25/08/2017	25/08/2017	7
2017	IQAC Meeting	08/12/2017	08/12/2017	08/12/2017	6
2018	IQAC Meeting	02/02/2018	02/02/2018	02/02/2018	6
2018	IQAC Meeting	04/05/2018	04/05/2018	04/05/2018	7
2018	Feedback collected from students	02/02/2018	02/02/2018	12/02/2018	480

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Lecture on Womans empowerment - by Dr. Sanchali Banerjee, faculty member of the college on the occasion of International Womens Day, which was celebrated in the college	08/03/2018	08/03/2018	64	52

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Canopy, the Nature club of the college, is engaged in generating awareness on environmental issues. Teachers and students from this college and members from other schools and colleges undertake various programmes including workshop and field studies on fauna conservation, and preservation of animals. The club has got registered to WWF in 2015. The club looks after the preservation of pond ecosystem and a wild zone, arranges roadside plantations, takes care of a butterfly garden, organizes lectures on environmental issues and also organizes environmental tours.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	Nil	01/07/2017	365	Remedial Coaching	Underperforming students, specially from backward	216

						and local tribal communities were given special attention through these remedial classes held regularly	
2018	Nil	1	14/03/2018	1	Awareness programme and plantation	Canopy, the nature club of the college arranged this drive to create awareness among Local people about the different medicinal uses of the plants found in the locality	66
2017	Nil	1	08/11/2017	1	Awareness programme on snake-bite	NSS and associates conducted this awareness programme on the pertinent issue of snake-bite treatment, which is of prime significance for rural communities for several	48

reasons

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Integrated Personality Development	01/07/2017	Regular sessions are organized to motivate the students and build their self confidence. Pranayam and meditation sessions are held along with lecture sessions. The programme is executed with the help of a few teachers of the college and some of the members of alumni association. The students under this programme are encouraged to participate in debates and hold discussion on various moral, and social issues. The students maintain a handbook to record their problems and the measures they adopted to overcome them, These handbooks are also maintained by the teachers to track the development of the students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Teaching of moral values following the ideals of Swami Vivekananda's man-making philosophy - as per our mission and vision	01/07/2017	30/06/2018	50
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Plantation programme conducted by NSS and NCC, 2) Swachhha Bharat Expedition by NCC and NSS, 3) Maintenance of the water body inside the college campus. 4) Rainwater harvesting inside the college campus. 5) Maintaining Medicinal Plant Garden 6) Preserving a wild zone and pond ecosystem 7) Installation of more CFL bulbs 8) Awareness and other programmes by the Nature Club Canopy

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1) The activities of the Nature club, Canopy, intended to generate

Environmental Awareness in and around the campus, constitutes one of the best practices pursued in this college. Led by some of the teachers of the college Canopy motivates students of this college and those of neighbouring colleges as well towards conservation of natural resources, imparting basic acquaintance with flora fauna. This is done through seminars, workshops, Nature trail and Field tours. The nature club carries out plantation project, grooms and maintains natural habitat for birds and butterflies in the pond and garden located inside the college campus. Detailed activity of the Nature Club, Canopy can be found in a separate link given below. 2) Integrated Personality Development Programme carried out through joint initiative of NCC and NSS on one hand, and local Alumni of the college. In this programme attempts are made to inspire the students through teachings of Swami Vivekananda. Lectures are arranged to promote value education while students are taught to perform Meditation and Yoga so that they acquire an inner sense of self-discipline, strength, and confidence to face the difficulties of life. For more details, see the link below.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.bnmv.ac.in/images/uploads/Best%20Practices%202017-18%20Bejoy%20Narayan%20Mahavidyalaya.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college with its mission of man-making education aims at inculcating moral values and injecting an inner strength through activities of NCC, NSS and through the personality development programme. The students are taught to develop self-discipline, a sense of purpose in life, and a responsibility towards the community through the practices carried out by the college by NCC, NSS and through Personality Development Programme. The Integrated Personality Development Programme involves yoga classes and lectures on moral issues, and at the same time attempts to acquaint them with the local environmental resources lying at their disposal, chiefly through the eco-friendly activities of its nature club, CANOPY, which organizes plantation and awareness programme throughout the year.

Provide the weblink of the institution

<https://www.bnmv.ac.in>

8.Future Plans of Actions for Next Academic Year

The following issues are at the forefront concerning the institution's plan for the next academic year 1) Introducing new subjects. 2) Construction of a seminar hall. 3) Renovation and necessary expansion of the Science Laboratories. 4) Construction of a smart classroom. 5) Optimizing the use of the resources of the college, including the existing infrastructure lying underutilized.